



AUSTRALIAN CHAMBER OF COMMERCE AND INDUSTRY  
A.C.N. 008 451 170



## DOCUMENTATION SERVICE REGISTRATION FORM (FORM CO4)

**To:** *Fremantle Chamber of Commerce*  
*16 Phillimore Street, Fremantle WA 6160*  
*Fax: +61 8 9430 4418*

**Company Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Facsimile:** \_\_\_\_\_

**General Email:** \_\_\_\_\_

**Accounts Email:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**Description of Business:** \_\_\_\_\_

Is a company incorporated in \_\_\_\_\_ (State) and carries on its operations at the address above. A copy of our Certificate of Incorporation or Certificate of Registration of Business name is attached.

The company requires documentary evidence of origin (Certificate of Origin) for its products when exporting to particular countries, and/or Certificate of Free Sale, and/or visa letter certification, and/or certification of other documents and applies to obtain these services from the Chamber of Commerce and Industry of Western Australia (ABN 96 929 977 985).

To ensure the integrity of documentary evidence of origin or visa letters issued, the company provides the Chamber with a list of names and signatures of people whom it has authorised to sign such documents on its behalf. The list is on the reverse side of this form.

The company agrees to advise the Chamber, in writing, of:

- \* the names and signatures of any additional persons authorised by the company to sign applications for documentary evidence of origin (Certificates of Origin), Certificates of Free Sale or visa letters, etc.
- \* the withdrawal of any persons from the Signatory List; and
- \* any change in address details.

In respect of the issue of documentary evidence of origin, the company will ensure that the Chamber is provided with any documents or information which it may request to enable it to be satisfied that the goods, for which a documentary evidence of origin is sought, do originate from the country certified as determined by the rules of origin of the destination country.

The Australian Business Number of the company is: \_\_\_\_\_

Signed at \_\_\_\_\_ this \_\_\_\_\_ day  
(Suburb)  
of \_\_\_\_\_ 20 \_\_\_\_ by \_\_\_\_\_

Signature: \_\_\_\_\_

**Attachments: Copy of Certificate of Incorporation or Registration of Business Name**